



**WEST ORANGE BOARD OF EDUCATION**  
**179 Eagle Rock Avenue**  
**West Orange, New Jersey 07052**

**Legal Advertisement**

**Request for Proposal**

The West Orange Public School District is seeking proposals for **Legal Services** from July 1, 2024 through June 30, 2025 as follows:

**General Counsel and Labor/Personnel Services**  
**Special Education Services**  
**Bond Counsel Services**

A copy of the RFP may be inspected or picked up at the Administrative Office, 179 Eagle Rock Avenue, West Orange, NJ 07052 between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday.

Further information may be obtained by calling Ms. Tonya M. Flowers, Business Administrator/Board Secretary, or Ms. DeShawn Johnson, Executive Assistant to the Business Administrator, 973-669-5400, or email [tflowers@westorangeschools.org](mailto:tflowers@westorangeschools.org) or [djohnson@westorangeschools.org](mailto:djohnson@westorangeschools.org), respectively.

Proposals are due in the business office by 11:00 a.m., Wednesday, May 1, 2024.

RFPs must be submitted in a sealed envelope and delivered to the Office of the Business Administrator/Board Secretary of West Orange Board of Education, **on or before** the date and time indicated below. The envelope is to bear the following information:

Title:	<b>Legal Services</b>
RFP No.:	<b>RFP 23-01</b>
Name and Address of Respondent:	<b>XXX</b>
RFP Due Date:	<b>Wednesday, May 1, 2024</b>
RFP Deadline Time:	<b>11:00 a.m.</b>

All respondents are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27 et seq.

The Board of Education reserves the right to reject any non-responsive proposals or all proposals, pursuant to N.J.S.A. 18A:18A-22, and to waive minor informalities or non-material exceptions, that may be in the best interest of the Board.

**Tonya M. Flowers**  
**Business Administrator/Board Secretary**